

# Lancashire Combined Fire Authority

**Monday, 26 June 2023 in Washington Hall, Service Training Centre, Euxton commencing at 10.00 am**

Car parking is available on the Main Drill ground.

If you have any queries regarding the agenda papers or require any further information please initially contact Diane Brooks, Principal Member Services Officer on telephone number Preston 01772 866720 and she will be pleased to assist.

Rooms have been made available for Political Group meetings from 0900 hours onwards, and tea/coffee will be available in the Canteen from 0845 hours.

Conservative Group - Pendle Room  
Labour Group - Lancaster House 2

## Agenda

### Part 1 (open to press and public)

#### **Chairman's Announcement – Openness of Local Government Bodies Regulations 2014**

Any persons present at the meeting may photograph, film or record the proceedings, during the public part of the agenda. Any member of the press and public who objects to being photographed, filmed or recorded should let it be known to the Chairman who will then instruct that those persons are not photographed, filmed or recorded.

1. **Appointment of Chair**
2. **Appointment of Vice-Chair**
3. **Chair's Welcome and Introduction**  
  
Standing item.
4. **Composition of the CFA (Pages 1 - 2)**
5. **Apologies for Absence**
6. **Disclosure of Pecuniary and Non-Pecuniary Interests**

Members are asked to consider any pecuniary and non-pecuniary interests they may have to disclose to the meeting in relation to matters under consideration on the Agenda.

7. **Appointment of Chairs and Vice-Chairs of Committees (Pages 3 - 4)**
8. **Representation on Outside Bodies (Pages 5 - 6)**
9. **Minutes of Previous Meeting (Pages 7 - 12)**

10. **Minutes of meeting Thursday, 20 April 2023 of Member Training & Development Working Group (Pages 13 - 18)**
11. **Programme of Meetings for 2024/25 (Pages 19 - 20)**
12. **Reports from Members on Outside Bodies (Pages 21 - 26)**
13. **Safety During Hajj Campaign**  
  
Presentation.
14. **Annual Safety Health and Environment Annual Report 2022/23 (Pages 27 - 48)**
15. **Policy on Dealing with Habitual and Vexatious Complaints - Annual Update (Pages 49 - 56)**
16. **Member Champion Activity Report (Pages 57 - 60)**
17. **Fire Protection Report (Pages 61 - 64)**
18. **Operational Incidents of Interest (Pages 65 - 68)**
19. **Member Complaints**  
  
Standing item.
20. **Date of Next Meeting**  
  
The next meeting of the Authority will be held on **Monday 18 September 2023** at 1000 hours at Washington Hall Training Centre, Euxton.
21. **Urgent Business**  
  
An item of business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman of the meeting is of the opinion that the item should be considered as a matter of urgency. Wherever possible, the Clerk should be given advance warning of any Member's intention to raise a matter under this heading.
22. **Exclusion of Press and Public**  
  
The Authority is asked to consider whether, under Section 100A(4) of the Local Government Act 1972, they consider that the public should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 12A to the Local Government Act 1972, indicated under the heading to the item.